

~~SECRET~~

~~CONFIDENTIAL~~

TRAINING ACTIVITIES

OFFICE OF LOGISTICS

1. Internal Training

During the month of February the following Logistics employees participated in OTR-conducted courses:

Intelligence Orientation Course

[REDACTED] PD (Phase 1)  
(Phases 1 and 2)

25X1A9a

Writing Workshop (Basic)

[REDACTED] SD

25X1A9a

Administrative Procedures

[REDACTED] Planning Staff

25X1A9a

Operations Support Course (Phase 2)

[REDACTED] 25X1A9a

Budget and Finance Procedures

[REDACTED] 25X1A9a

2. External Training

The following OL employees participated in external programs during February:

25X1A

[REDACTED] 25X1A9a

~~SECRET~~

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

~~SECRET~~

U. S. Navy Price Analysis and Contract Negotiation Course  
Naval Weapons Plant, Washington, D. C.

[REDACTED]

25X1A9a

Speeding Correspondence Course  
General Services Administration, Washington, D.C.

[REDACTED]

25X1A9a

[REDACTED]

[REDACTED]

25X1A9a

3. Logistics Trainees

The March schedules for Logistics Trainees are as follows:

[REDACTED]

Assigned to Supply Division

- Assigned to Transportation Division

On-the-job training, Supply Division

25X1A9a

[REDACTED]

On-the-job training, EE Division

On-the-job training, Procurement Division

25X1A9a

[REDACTED]

On-the-job training, Supply Division

- on-the-job training, Supply Division; and

Phase 2 of the Intelligence Orientation Course

25X1A9a

4. Other Training

Five OL professional employees recently completed a Logistics Briefing Program conducted by the various divisions and staffs.

~~SECRET~~